



## JOB POSTING

### Youth Counsellor - Delta

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**JOB TITLE:** Youth Counsellor  
**START DATE:** December 2018  
**REPORTS TO:** Coordinator – Youth Team

#### SUMMARY OF RESPONSIBILITIES

Under the supervision of the Youth Team Coordinator, the Youth Counsellor provides a range of services varying from prevention to intervention in a variety of community and office settings. The Youth Counsellor supports youth in identifying, understanding, and overcoming personal/family problems, and in establishing and achieving realistic goals. Building relationships and working with other service providers is an important aspect of the job.

The Counsellor must be prepared to work with youth who are in crisis situations. Due to the availability and needs of the youth, work often has to be conducted outside normal office hours.

#### JOB DUTIES

- Participates as a constructive and integral member of the Youth Counselling Team, including consultation, sharing of information and expertise, and participation in team meetings.
- Participates in establishing a positive, healthy, and safe team that fosters individual and team growth.
- Provides one-to-one counselling services.
- Provides crisis intervention services.
- Provides outreach services in the community.
- Establishes goals to develop and operationalize individual care plans with the participation of youth.
- Plans, prepares, and conducts group counselling and treatment programs with participants.
- Assists youth to stabilize in either the family home or in an independent living situation. Works with youth to develop supports within the family or community, including making referrals.
- Provides life skills training both individually and in group settings. Facilitates clients' social and interpersonal skills through tasks of daily living and social activities.
- Maintains a thorough knowledge of community resources to meet youth needs. Provides liaison, education, and advocacy to other professionals, other agencies, and the community.
- Assists youth to develop pro-social and life skills.
- Assists youth to engage in educational and/or employment activities.
- Provides one-to-one and group support to youth referred to the Changes Day Program.
- Provides support to adjudicated youth in keeping with the standards and practices outlined in Guidelines for Intensive Support and Supervision Programs in collaboration with the Youth Probation Officer and the School District Day Program as appropriate.
- Acts as an advocate and liaison in the community for the youth; provides support while youth are in the program and, as appropriate, provides follow-up support to them upon leaving the program.

- Participates in staff training sessions and public education forums, seminars, and conferences relevant to specific program areas.
- Participates in the evaluation of programs and the collection of data.
- Maintains up-to-date records; provides progress reports to the Youth Team Coordinator, ensuring that all required documentation is complete.
- Provides assistance on community projects as necessary.
- Maintains confidentiality while gathering, compiling, and preparing information for reports and projects.
- Performs other related duties as required.

## **REQUIREMENTS**

- A passion for working with youth.
- A team player who is flexible and self-motivated.
- Clean Criminal Record Check (Vulnerable Sector).
- B.S.W. or B.A. in relevant social science plus one year's experience working with youth and/or families.
- A valid BC Class 4 driver's license or willingness to obtain within 6 months.
- A clear driver's abstract and use of a reliable vehicle insured for business use (\$2 million liability).
- First Aid and CPR certification.

## **ADDITIONAL ASSETS**

- An overall philosophy that values and respects the wisdom of youth.
- Knowledge of adolescent development.
- Knowledge of relevant government legislation and policy.
- Knowledge in areas such as drug and alcohol abuse prevention/intervention, suicide prevention, and child protection.
- Knowledge of relevant counselling and assessment techniques and therapies used with youth and parents, including peer counselling.
- Experience in assessment and documentation.
- Good organizational and time management skills.
- Excellent communication skills (both written and verbal).
- The ability to work independently, as well as part of a cohesive team.
- Personal maturity, sound judgment, and excellent interpersonal skills.

This is a full-time salary position covering a maternity leave.

## **CLOSING DATE:**

Will remain open until position is filled.

## **HOW TO APPLY**

Please email a resume and cover letter to:  
 Youth Counsellor Hiring Committee  
[glam@bgcbc.ca](mailto:glam@bgcbc.ca)

Thank you in advance to all persons who apply for this position. Please note that only those selected for interview will be contacted.

Boys and Girls Clubs of South Coast BC hires on the basis of merit and is strongly committed to equity and diversity within its community. We encourage applications from persons with disabilities, members of visible minorities, Indigenous Peoples, people of all sexual orientations, genders, and ages, and others who may contribute to the further diversification of our organization.