



JOB POSTING

Youth Counsellor - Delta

JOB TITLE: Youth Counsellor
START DATE: October 2018
REPORTS TO: Coordinator – Youth Team

SUMMARY OF RESPONSIBILITIES

Under the supervision of the Youth Team Coordinator, the Youth Counsellor provides a range of services varying from prevention to intervention in a variety of community and office settings. The Youth Counsellor builds relationships with key players in the community and supports the client in identifying, understanding and overcoming personal/family problems, and in establishing and achieving realistic goals.

The Youth Counsellor position may require working in stressful situations, often dealing with clients in crisis. Assisting youth in crisis situations is an ongoing expectation of this position. Work may be conducted outside normal office hours, depending upon clients' availability.

JOB DUTIES

- Participate as a constructive and integral member of the Youth Counselling Team, including consultation, sharing of information and expertise, and participation in team meetings.
- Provide one-to-one counselling services.
- Provide crisis intervention services.
- Provide outreach services in the community.
- Establish goals to develop and operationalize individual care plans with the participation of youth.
- Plan, prepare, and conduct group counselling and treatment programs with participants.
- Assist youth to stabilize in either the family home or in an independent living situation. Work with youth to develop supports within the family or community, including making referrals.
- Participate in establishing a positive, healthy, and safe team that fosters individual and team growth
- Provide life skills training both individually and in group settings. Facilitate clients' social and interpersonal skills through tasks of daily living and social activities.
- Maintain a thorough knowledge of community resources to meet clients' needs. Provide liaison, education, and advocacy to other professionals, other agencies, and the community.
- Assist youth to develop pro-social and life skills.
- Assist youth to engage in educational and/or employment activities.
- Provide one-to-one and group support to youth referred to the Changes Day Program.
- Provide support to adjudicated youth in keeping with the standards and practices outlined in Guidelines for Intensive Support and Supervision Programs in collaboration with the Youth Probation Officer and the School District Day Program as appropriate.
- Act as an advocate and liaison in the community for the client; provide support while client is in the program and, as appropriate, provide follow-up support to them upon leaving the program.

- Maintain records on clients; provide progress reports to the Youth Team Coordinator, ensuring that all required documentation is complete.
- Provide assistance on projects by collecting data requiring the evaluation and determination of available sources.
- Maintain confidential files by gathering, compiling, collating, calculating, and preparing information for reports, briefs, and projects.
- Perform other related duties as required.

REQUIREMENTS

- Clean Criminal Record Check (Vulnerable Sector).
- B.S.W. or B.A. in relevant social science.
- One to three years' work experience with youth and/or families required.
- Knowledge of relevant government legislation and policy. Professional knowledge in areas such as drug and alcohol, suicide prevention, and child protection is preferred.
- Sound teamwork and leadership skills, with the ability to participate in establishing a healthy and safe team.
- Excellent communication skills (both written and verbal).
- Demonstrated ability to use a variety of computer software to generate and exchange information.
- Personal maturity and sound judgment, self-motivation, and excellent interpersonal skills.
- Demonstrated ability to organize and prioritize a variable workload, and competency with handling the pressure of multiple tasks and deadlines, many involving confidential information.
- The ability to work independently, as well as part of a cohesive team.
- A valid BC Class 4 driver's license or willingness to obtain within 6 months.
- A clear driver's abstract and use of a reliable vehicle insured for business use (\$2 million liability).
- First Aid and CPR certification.

This is a part-time (25 hours per week) salary position covering a one-year maternity leave.

CLOSING DATE: Wednesday, October 17, 2018 @ 12:00pm

HOW TO APPLY

Please email a resume and cover letter to:
 Youth Counsellor Hiring Committee
glam@bgcbc.ca

Thank you in advance to all persons who apply for this position. Please note that only those selected for interview will be contacted.

Boys and Girls Clubs of South Coast BC hires on the basis of merit and is strongly committed to equity and diversity within its community. We encourage applications from persons with disabilities, members of visible minorities, Indigenous Peoples, people of all sexual orientations, genders, and ages, and others who may contribute to the further diversification of our organization.