



South Coast BC

CAMP POTLATCH

OUTDOOR CENTRE



PHONE: 604.324.2267

EMAIL: adventure@bgcbc.ca

WEB: camppotlatch.com



CONTENTS

Welcome to Camp Potlatch!.....	4
 ▶ ACTIVITIES	5
 ▶ FACILITIES	6
 ▶ ACCOMMODATIONS	7
 ▶ MEALS	8
Meal Times	8
Sample Menu for School Groups	9
 ▶ HEALTH & SAFETY.....	10
 ▶ RENTAL INFORMATION.....	11
Rental Fees.....	11



 ▶ RESERVATION PROCESS	12
Booking Confirmation and Payment Policy	12
Cancellation Policy	13
School Presentations	14
Supervision of Students	14
Community Meeting	15
 ▶ TRANSPORTATION.....	16
Water Taxi Information.....	17
 ▶ PACKING LIST & THINGS TO KNOW	18
What to Bring.....	19
 ▶ SUMMER CAMP.....	20

HELLO WELCOME TO CAMP POTLATCH!

Camp Potlatch is associated with BGC South Coast BC and has been serving young people for over 85 years.

Camp Potlatch is situated on 133 acres of pristine wilderness along the picturesque shores of Howe Sound. Staying true to the natural environment, you will stay in our classic cedar pan abode cabins.

Renowned for its sandy beaches, peaceful atmosphere, and miles of unspoiled hiking trails, our camp location provides an exceptional wilderness environment that will enhance each participant's individual growth AND experience!

Camp Potlatch Outdoor Centre is available for all your customized programming needs:

- School Trips
- Outdoor Education Programs
- Family Reunions
- Weddings
- Youth & Community Group Events
- Company Retreats & Team Building



ACTIVITIES

Camp Potlatch Outdoor Centre offers user groups a wide range of program options. Programs can be customized to the age, interest, and abilities of the individual or group. Program availability is dependent on weather, though we are able to modify them rain or shine.

WATER BASED

- Canoeing
- Sea Kayaking
- Swimming
- Fishing
- Marine Walks
- Stand Up Paddleboarding

LAND BASED

- Hiking
- Archery
- Rock Climbing
- Camping Skills
- Volleyball

AND MORE!

- Team Building Activities
- Arts & Crafts
- Frisbee Golf
- Group Games
- Campfires
- Overnight Trips

All of our camp-based activities focus on individual character development while building self-esteem and increasing teamwork.

Our Camp Potlatch staff are happy to discuss activity options and custom build an experience to meet your needs.



FACILITIES

Camp Potlatch is a rustic wilderness site that provides a natural gateway into the rugged landscape of the British Columbian South Coast. We are boat-access only, which allows guests to take a scenic water taxi ride from Horseshoe Bay up the Howe Sound.

Our site runs on a series of generators that provide power to all of the main buildings and a selection of our sleeping cabins. We turn the generators off between the hours of 10:30pm and 6:30am to help conserve energy and provide a unique wilderness experience.

Camp Potlatch features a fully equipped 1400 sq. ft. kitchen and 250-seat heated dining hall. We offer FOODSAFE certified staff that can meet any of your food service needs with advance notice. Accompanied by a large indoor fireplace, our spacious Lodge provides indoor meeting and educational space.

For outdoor gatherings, we have a large grass playing field and multiple fire pits located across the site for memorable evenings once the sun has gone down. Down by the dock you will find our boat house, containing 25 stand up paddleboards, 15 kayaks, 28 canoes with life jackets, and wetsuits for participant use. Camp Potlatch is also home to Howe Sound's only sand beach, with amazing south-facing views!

ACCOMMODATIONS

Being true to the natural environment, Camp Potlatch has 14 cedar paneled cabins, which can accommodate upwards of 150 guests. Each cabin has a configuration of 6 bunk beds that can sleep up to 12 guests.

Our cabins are separated into Lower and Upper Villages. Lower Village cabins are connected to our local power grid and have electricity while the generators are operational. The Upper Village cabins are not attached to our power grid, though they feature a larger cabin design.

None of our main camp cabins are heated overnight, so warm clothes and bedding will help guests sleep tight. Linens and pillows are not provided by Camp Potlatch.

Located nearby to both Upper and Lower Villages is a modern centralized washroom and showering facility. Private accommodations (some with private bath) for group leaders may be available upon request.





MEALS

At Camp Potlatch, we believe that food is essential to the overall camping experience. So, we are committed to serving meals that include classic and non-traditional “camp foods.”

You will be served 3 nutritious meals a day (depending on arrival and departure times), prepared by FOODSAFE certified staff members. We even take care of the dishes!

Special diets and allergies are accommodated with prior consultation and healthy snacks are available to offset hungry appetites.

Dietary restrictions? Questions? Please contact us at the Camp Potlatch City Office.

Meal Times

Meal times are as follows unless otherwise stipulated by your group:

Breakfast	8:30am
Lunch	12:30pm
Dinner	5:30pm

Coffee and tea is available for teachers/chaperones throughout the day.





Sample Menu for School Groups

BREAKFAST

- Scrambled Eggs, Hash Browns & Toast
- French Toast & Bacon
- Pancakes & Sausages

All breakfasts are served with a cold or hot cereal option, and fresh fruit

LUNCH

- Make Your Own Sandwiches
- Macaroni and Cheese
- Hard or Soft Shell Tacos
- Tomato Soup and Grilled Cheese

DINNER

- Baked Chicken, Potatoes and Veggies
- Spaghetti, Caesar Salad and Garlic Bread
- BBQ (Beef and Veggie Burgers) and Potato Salad

Lunch and Dinner always include a soup or salad option, served buffet style at the serving window



HEALTH & SAFETY

At Camp Potlatch, we strive to ensure that each camper has a memorable and safe camping experience. Camp Potlatch staff members are certified in Standard First Aid, CPR-C and carry fully-stocked first aid kits to handle first aid situations that may arise.

Outdoor Centre staff are certified with National Lifeguard Service, Bronze Cross, and external rock climbing safety training by Squamish Rock Guides.

We maintain a fully-stocked health centre on site, staffed with a BC Registered Nurse during the summer to accommodate any first aid needs. Rental group organizers hold the primary responsibility for dispensing medication to students/participants who require medication during their stay.

In addition to our on-site training of staff, our programs, facilities, and leadership team receive the highest level of accreditation from the British Columbia Camping Association every 4 years.

"The BC Camping Association believes that safe and quality camp experiences play an integral part in the development of children, youth and adults and contribute to healthy communities."



RENTAL INFORMATION

Camp Potlatch Outdoor Centre is open to rental groups between the months of April and October. Camp Potlatch offers extremely competitive pricing and flexible rates depending on the goals of each rental group. Reservations are held upon the receipt of a booking deposit.

Rental Fees

Camp Potlatch rental fees are all inclusive and include:

- Cabin accommodations for all guests
- Return water taxi transportation to Camp Potlatch from Horseshoe Bay
- All meals and snacks while on site, including food prep and clean up
- Qualified camp staff for fun and exciting programming
- Camp staff to ensure cleanliness of facilities and site

Camp Potlatch requires a minimum booking of 25 guests, or a flat rate applies.

Please contact the City Office for available dates and pricing.





RESERVATION PROCESS

1. Contact the Outdoor Centre Coordinator to check availability and discuss Outdoor Centre trip goals (camp-based program, self-led retreat, family reunion, etc.).
2. Once your dates are chosen, you will receive a Rental Agreement and Booking Information Form. These need to be signed and returned with a booking deposit to confirm your dates.
3. Now you just need to get your group excited (we can help with a presentation/Q&A session) and organize your transportation to Horseshoe Bay to meet the water taxi on your arrival date.
4. Before your arrival at Camp Potlatch, the Outdoor Centre Coordinator will contact you. They will collect group information such as program selection, dietary restrictions, and answer any questions you may have!
5. Final payment is due within 14 days of your departure from Camp Potlatch.

Booking Confirmation and Payment Policy

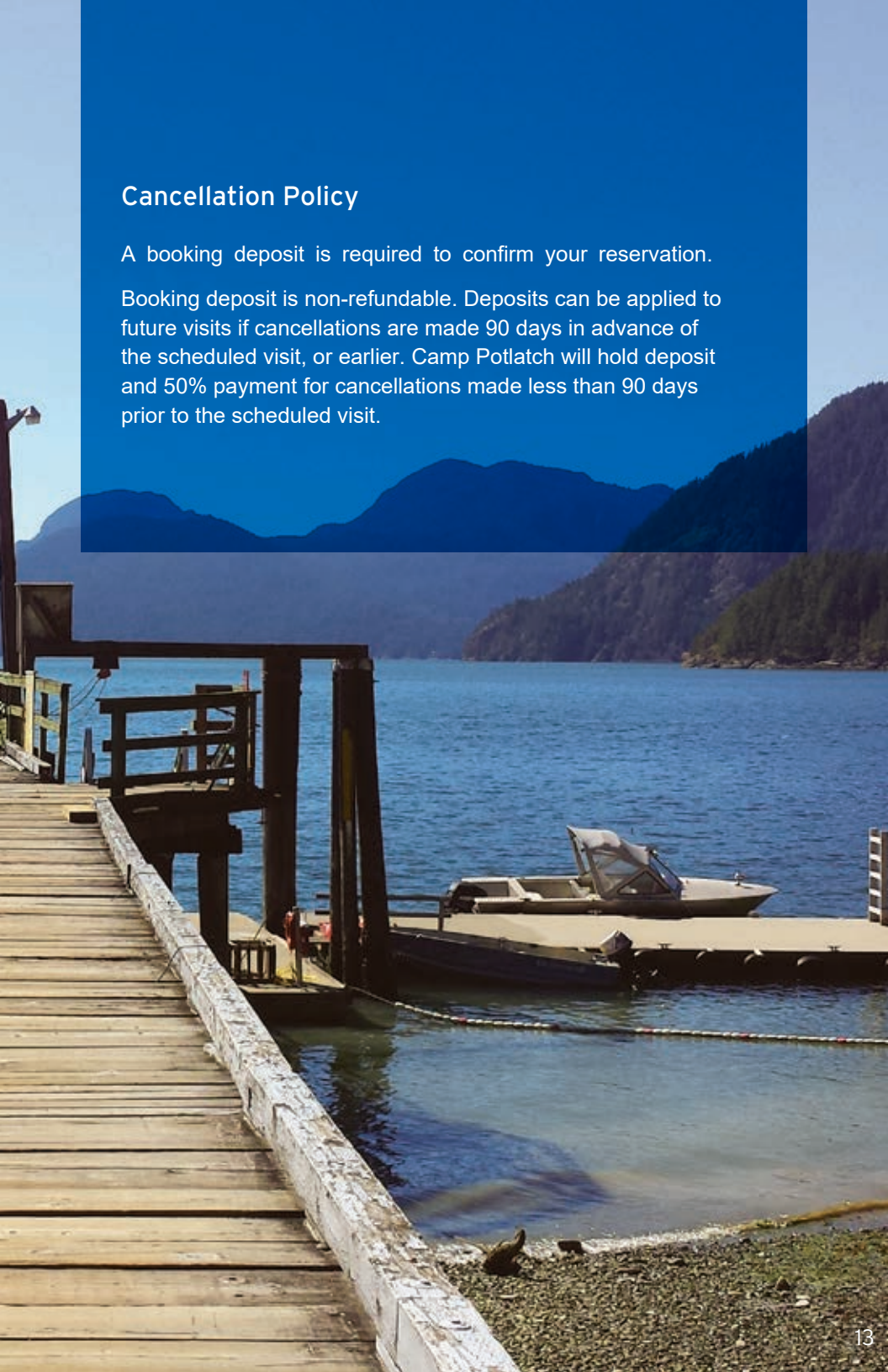
To lock in your desired dates, we require you to send in a booking deposit as outlined in the Rental Agreement and Booking Information Form.

Once our City Office receives the booking deposit, we will proceed with booking water taxi transportation for your arrival and departure from Camp. These times are generally very flexible, but also depend on availability of our transportation providers.

Cancellation Policy

A booking deposit is required to confirm your reservation.

Booking deposit is non-refundable. Deposits can be applied to future visits if cancellations are made 90 days in advance of the scheduled visit, or earlier. Camp Potlatch will hold deposit and 50% payment for cancellations made less than 90 days prior to the scheduled visit.



School Presentations

A slide show can be booked to help orient students, staff, and parents to Camp Potlatch's facilities and programs. One of our Camp Potlatch staff members will come to your school and conduct a presentation and answer any questions that attendees may have. The presentation will last from 30 minutes to 45 minutes. Please call the City Office to arrange a date.

Supervision of Students

Supervision of the students/participants outside of designated program times is the responsibility of the adult chaperones with the group. Camp Potlatch staff is on site to help with any needs that may occur, excluding overnight supervision.

To assist with this, we invite all rental groups to bring one adult chaperone for every 15 participants at no cost. Additional chaperones will be charged the full participant price.

We expect group leaders to discuss goals and expectations with their students/participants before arrival. Letting participants know what to expect from camp and what you expect of them will make for a more positive stay. We kindly ask chaperones to participate in programming with their students/participants to help with discipline and ensure camp staff provide a safe experience.



Community Meeting

Upon arrival, the group will meet together with the Camp Potlatch staff for a Community Meeting. This meeting familiarizes the user group with camp rules and procedures. This also provides an opportunity to get to know the staff and maybe play some big group games to break the ice!

Basic rules include:

- Always travel with a buddy or group, and let an adult or staff know where you are going
- Please: no food in the cabins, and dishes stay in the dining hall
- Respect the environment, facilities/equipment, others, and yourself
- Stay away from 'Out of Bounds' areas and the creek

From there the group will gather their luggage and have time to settle into their cabins and do a tour of the facility, time permitting. At this time a Camp Potlatch staff member will meet with the group leader and chaperones to review any or all aspects of the program.



TRANSPORTATION

Camp Potlatch is a boat-access wilderness camp located less than an hour from downtown Vancouver. We are easily reached by a scenic water taxi voyage from Horseshoe Bay, Squamish, or Britannia Beach. This is often a highlight of the trip as it boasts amazing views of Garibaldi Mountain, The Lions and Pam Rocks, where you may even spot some seals!

In order to make your visit as stress-free as possible, allow Camp Potlatch staff to organize your water taxi transportation. This takes the stress out of organizing boat transportation, and allows us to get you the best rate through our preferred providers.

Rental groups are responsible for their own transportation from home (wherever that may be) to the water taxi meeting location. Horseshoe Bay is the ideal location for departing to Camp Potlatch, as it provides ample overnight paid parking or a good spot for your school bus to drop off a group.

Guests who want to use their own boats to get to camp are advised to contact our Head Office prior to your visit, as moorage space is very limited.





Water Taxi Information



Water taxi transportation is booked by Camp Potlatch, however if you are running late to meet the boats it is important to let us know.

If you aren't going to be at the dock by your departure time we kindly ask you to phone us at the on-site office at 604-290-2267.

However, if you can't reach us we recommend you contact the water taxi provider directly. You will be notified before your trip who to contact in case you need to do so.

Horseshoe Bay Water Taxi Providers

Cormorant Marine - 604-250-2630

Mercury Transport - 604-921-7451 or 604-834-1663



PACKING LIST & THINGS TO KNOW

Here is a checklist of items you will need for Camp Potlatch. Although we all hope for clean, sunny days, it can be cold, wet, and windy at times - so it is important to come prepared!

How well you are prepared for the weather can have a big impact on how much you enjoy your visit to Camp Potlatch. Clothing should be suitable for being outside in cold weather and should include good raingear. **Activities will go on rain or shine!**

An important point is that our cabins are not heated. So while it may be warm during the day, it's important to have warm clothes and a sleeping bag for the night. Camp Potlatch does not provide linens/pillows for guests.

Since Camp Potlatch also runs on a generator and isn't affected by the city's light pollution, it can be very dark at night. Flashlights and extra batteries are extremely important and will help you find your way around camp once the sun goes down.

Camp Potlatch is not responsible for lost or damaged personal items you bring with you.

CHECKLIST

What to Bring

- o Sleeping bag and pillow
- o Flashlight/extra batteries
- o Water bottle
- o Daily change of clothes
- o Rain jacket and pants
- o Warm jacket
- o Running shoes/hiking boots
- o Rain boots
- o Toothbrush, toiletries
- o Swimsuit
- o Towel
- o Pyjamas
- o Sandals
- o Sun hat and sunscreen

Optional

- o Book
- o Backpack
- o Camera
- o Musical instrument
- o Insect repellent
- o Sunglasses



SUMMER CAMP

Each summer, over 1,000 kids take advantage of an opportunity to attend one of Canada's best wilderness campsites: Camp Potlatch.

Imagine spending part of your summer in your own cabin with new friends! Camp Potlatch is a place where kids can learn to swim, rock climb, kayak, canoe, and enjoy an overnight camping experience. It's all about "Adventures, Campfires, and Dreams!"

Camp Potlatch offers a variety of camp and leadership programs for children ages 7-17!

Main Camp

One week summer camps for campers aged 7-14!

Leadership Out-Trips 1 & 2

Advanced camping trips for teens in Garibaldi Provincial Park near Whistler; and the Powell Forest Canoe Route near Powell River!

Leadership Camp 1 & 2

Two and three-week Leadership Camps for teenagers who want to deepen their outdoor skills and pursue opportunities as camp staff in the future!

Camp fees are on a sliding scale based on a family's ability to pay. For more information and to register, please go to www.bgcabc.ca, or give us a call: **604-324-2267**.

Want to help? To find out how you can help a kid do something cool this summer, please call our Central Office at **604-879-6554** or visit www.bgcabc.ca.

Camp Potlatch City Office

7595 Victoria Drive
Vancouver, BC, V5P 3Z6

Phone: 604-324-2267
Fax: 604-325-0596
www.bgcbc.ca

Camp Director – camp@bgcbc.ca

Outdoor Centre Coordinator – adventure@bgcbc.ca

Camp Registrar – campreg@bgcbc.ca

BOOK YOUR GROUP'S START OR END OF YEAR
SOCIAL EVENT WITH CAMP POTLATCH

